Mentor/Reviewer Manual
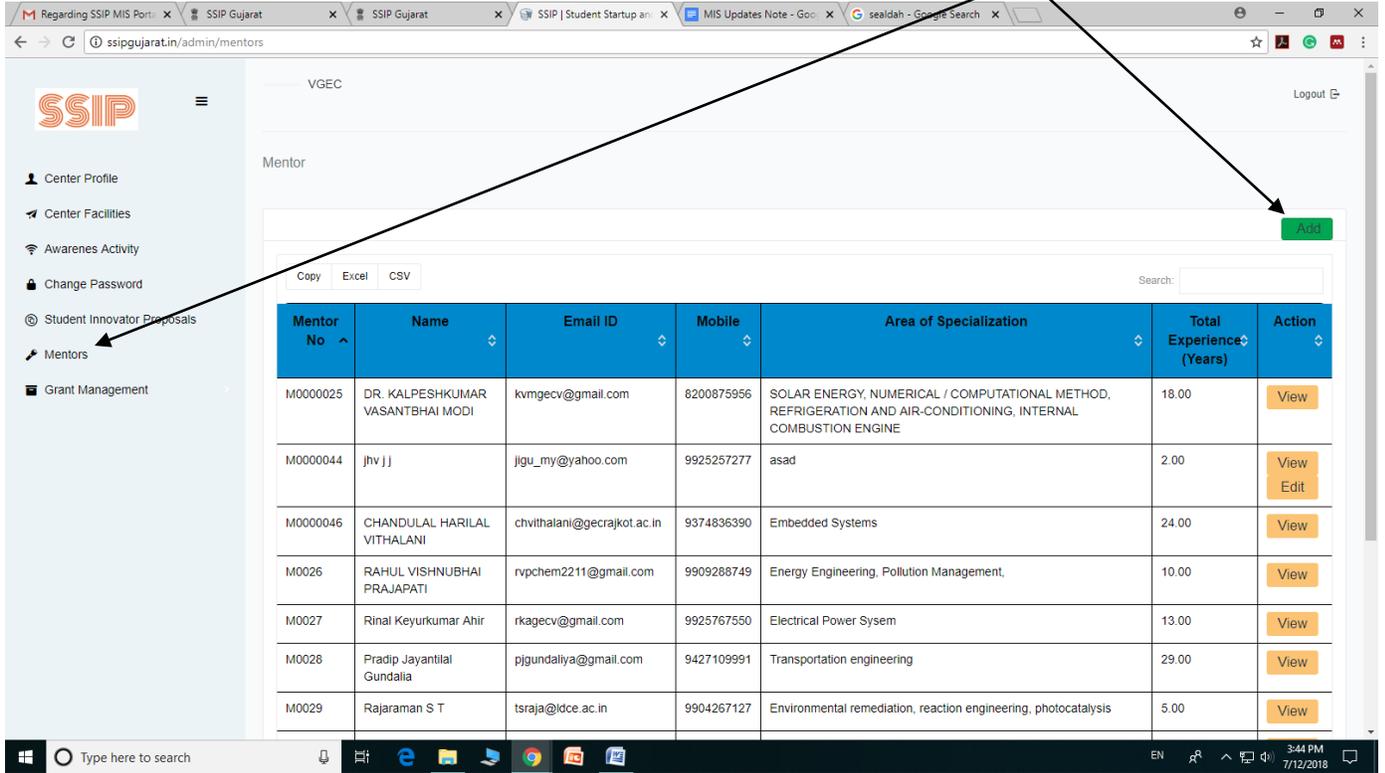
Mentor/Reviewer can be added by Institute/University login by clicking Add button of Mentor tab.

→ After clicking Add button is clicked you will be directed to add details of mentor/reviewer. Please take all required details from mentor/reviewer prior filling the form. Please make it active so mentor/reviewer can do their login. SSIP admin will also unlock the mentor once added in system.

→ Ask mentor/reviewer to login with email id as username and default password 12345678. Once they login it will ask to change password. Until password is not changed mentor/reviewer will not be able to use other functionality. As remarks can be seen by students so please ask mentor/reviewer to enter remarks properly.

→ Mentors/Reviewer registered by you (Institute/University), those only can be edited by you (Institute/University). You will be able to view all the mentors added by various grantee Ints/Unis. So if any mentor is already added then no need to add again. You just have to confirm with mentor/reviewer for their help and after that you can assign proposal/poc/ipr to that mentor.
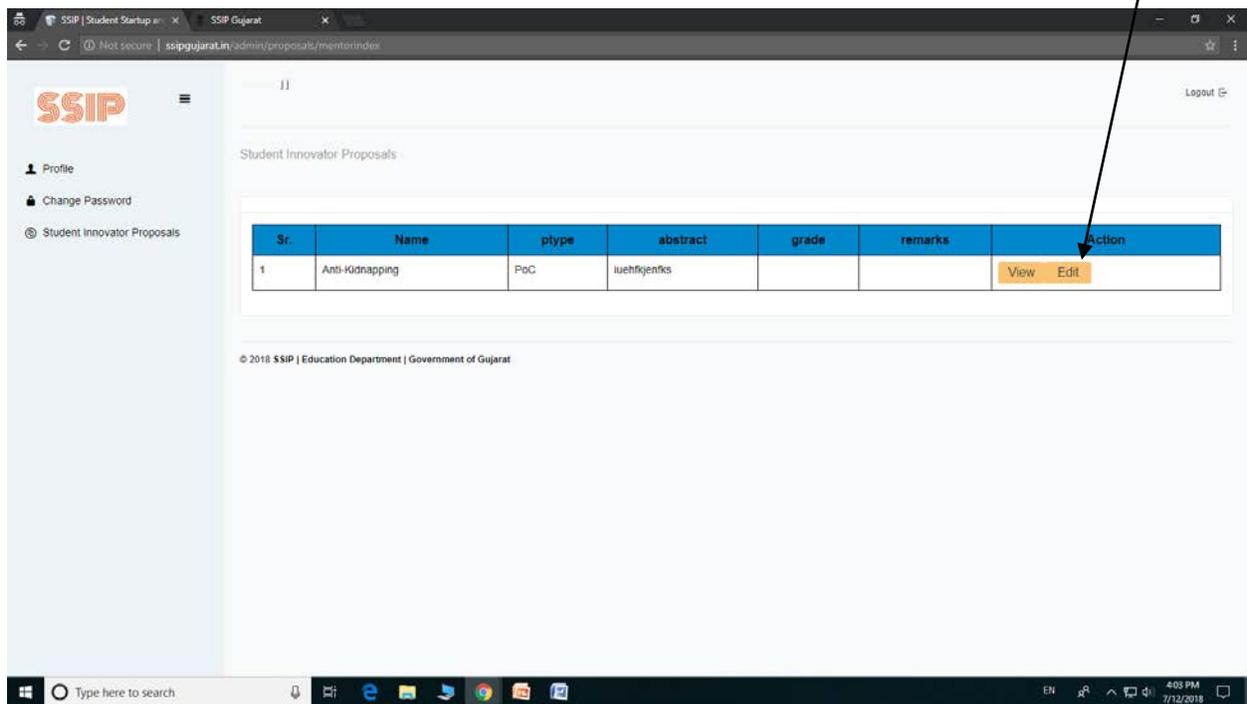
Mentor/Reviewer can do self registration from link http://ssipgujarat.in/registrationm.php

If registration is done from this link then Mentor/Reviewer has to wait until ADMIN (SSIP Authority) verifies it. Once it is verified then only he/she will be able to login.

→ After login Mentor/Reviewer will be able to change password, Edit his/her profile and grading the proposal.

By clicking Student Innovator Proposal tab following screen will appear. You can view proposal by clicking on view. In which you will be able to see docs, pdfs and images uploaded by student regarding their proposal. Bifurcation of financial support is also available.

After the study of proposal you can give your comments, view and decision by clicking edit tab.

In this you can give grade out of 10 and in remarks you can write your comments.